

STANDARDS OFFICERS' WORKSHOP

Monday 23 March 2020

11 am – 2 pm

Radisson Blu Hotel, 80 High Street, The Royal Mile,
Edinburgh, EH1 1TH



PROGRAMME

10:30 – 11:00	REGISTRATION/COFFEE	
11:00 – 11:15	<p>Welcome and Introductions</p> <p>Update on work of Working Group's review of the Councillors' and Model Codes of Conduct</p>	Kevin Dunion, Convenor
11:15 – 12:00	<p>Workshops</p> <ul style="list-style-type: none"> 🌐 To discuss any current issues and trends, particularly in respect of behaviours 🌐 To identify whether any new provisions should be added to the Model Code, or included in any further Advice Notes or any other educational material produced by the Standards Commission 🌐 To obtain feedback on the Standards Commission's Advice Note for Members of Health & Social Care Integration Joint Boards (IJBs) <p>Group A: Representatives from IJBs Group B: Representatives from Health Boards Group C: Representatives from other bodies Group D: Representatives from other bodies</p> <p>35 min discussion followed by 10 minutes for group feedback</p>	Lorna Johnston, Executive Director
12:00 – 12:45	LUNCH / NETWORKING	
12:45 – 13:45	<p>Workshops</p> <ul style="list-style-type: none"> 🌐 To suggest potential changes to the Model Code of Conduct in light of the ongoing review and forthcoming formal consultation 🌐 To obtain feedback and suggestions on content of Standard Commission's Guidance on the Model Code <p>Group A: Respect, Bullying and Harassment, Relationships with Officers Group B: Gifts & Hospitality, Confidentiality, Collective Responsibility Group C: Appointment to Partner Organisations, Registering and Declaring Interests Group D: Format of Code, Content and Format of Guidance</p> <p>45 min discussion followed by 15 minutes for group feedback</p>	Lorna Johnston, Executive Director
13:45 – 14:00	<p>Looking Ahead</p> <ul style="list-style-type: none"> 🌐 Networking – including possibility of sharing of information on how Boards intend to lead on sustainability and climate change issues 🌐 Standards Commission's work and plans 🌐 Questions 	Kevin Dunion, Convenor

KEY AIMS OF THE WORKSHOP

- 🌐 To provide an update on the work of a Working Group established to review the Councillors' and Model Codes of Conduct.
- 🌐 To identify and discuss any general issues, trends or areas of concern relating to the ethical standards framework, including Members' awareness of, and compliance with, the provisions in the Codes of Conduct.
- 🌐 To identify whether any new provisions should be added to the Model Code (for example, provisions in respect of the use of social media, collective responsibility and on bullying and harassment), or included in any further Advice Notes or any other educational material produced by the Standards Commission.
- 🌐 To obtain feedback on the Standards Commission's Advice Note for Members of Health & Social Care Integration Joint Boards (IJBs).
- 🌐 To discuss whether any improvements can be made to strengthen or clarify the existing provisions in the Model Code.
- 🌐 To discuss issues arising from Members being appointed to other organisations (for example, issues with identifying and managing conflicts of interest, understanding the capacity in which they are acting, confidentiality and differences in culture).
- 🌐 To discuss ideas for increasing Members' awareness of and engagement with, the provisions in the Model Code, the ethical standards framework and how to make a complaint.
- 🌐 To suggest ways to resolve any issues and difficulties, including identifying improvements to the format of the Model Code and to how Members are trained and inducted.
- 🌐 To discuss the format and content of Standards Commission's Guidance and Advice Notes and how these can be improved, whether any further educational materials should be produced.
- 🌐 To network and discuss ongoing work and approach to shared issues.

FORMAT OF THE WORKSHOPS

Upon arrival, each delegate will be given a badge indicating the workshop groups to which they have been allocated. If you have any particular preferences in respect of the workshop groups, please let us know before **9 March 2020**.

Delegates are invited to consider in advance the following questions:

- 🌐 Have you identified any issues or trends that give rise for concern?
- 🌐 Do you consider your Board operates in a constructive and positive manner? Are all Members encouraged to contribute?
- 🌐 Do you have any concerns about bullying or harassment?
- 🌐 Are there any areas where existing guidance / advice notes can be clarified or expanded to assist you and Members with the interpretation of the Model Code and / or any topics you would like to see covered by new Advice Notes?
- 🌐 Do your Members and other officers within your organisation have a good awareness of the provisions in the Code of Conduct and of the ethical standards framework (including that a complaint could be made about a Board Member's conduct)?

GETTING TO THE VENUE

Maps and directions can be accessed at: <https://www.radissonhotels.com/en-us/hotels/radisson-blu-edinburgh/contact>

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