

AGENDA: *Meeting date: Tuesday 23 July 2024*

STANDING ITEMS

- | | | |
|----|--|----|
| 1. | Welcome, Apologies & Declarations of Interest | HD |
| 2. | Minutes from Meeting on 22 May 2024 for Approval | HD |
| 3. | Matters Arising & Outstanding Actions | LJ |

Risk Register

- | | | |
|----|---|----|
| 4. | DISCUSSION & APPROVAL:
Standard Commission's Risk Register 2024/25 Quarter 2 Review | LJ |
|----|---|----|

Annual Accounts – External Audit: The representative appointed to conduct the external audit has a right of direct access to the Chair of the Audit and Risk Committee.

- | | | |
|----|---|----|
| 5. | DISCUSSION & APPROVAL:
(a) Review draft Annual Accounts 2023/24
(b) External Audit formalisation: Independent Auditor's Report Management Letter
(c) Draft Audit Report 2024/25 | LJ |
|----|---|----|

Internal Audit: The Head of Internal Audit has a right of direct access to the Chair of the Audit and Risk Committee.

- | | | |
|----|---|-------|
| 6. | REVIEW:
(a) Annual Internal Audit Assurance Report
(b) Review of member induction and training | AM/LJ |
|----|---|-------|

Audit & Risk Committee: Any Other Business

- | | | |
|----|--|-----|
| 7. | INFORMATION: Update on payroll system | SN |
| 8. | Any items to be raised (verbal) | ALL |

Meeting Schedule

- | | | |
|----|--|--|
| 9. | INFORMATION: Next Meeting: tbc January 2025 | |
|----|--|--|