

## Public Services Reform (Scotland) Act 2010

### Section 31: Duties to provide information on certain expenditure incurred during 2013/2014.

The Standards Commission for Scotland incurred expenditure as provided below in relation to the categories detailed within Section 31 of the Public Services Reform (Scotland) Act 2010 during the financial year ended 31 March 2014

<b>Section 31 (2) Expenditure</b>		
<b>(a) Public Relations</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure (£)</b>
MC Squared	Design work for Annual Report	594.00
Native Space	Website Hosting	67.28
Wired Nomad	Website Maintenance and support	87.50
<b>SUB TOTAL</b>	<b>External PR Expenditure</b>	<b>748.78</b>
	Internal PR Expenditure – see explanatory note 1	2060.00
	<b>TOTAL</b>	<b>2808.78</b>
<b>(b) Overseas Travel</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	
<b>(c) Hospitality and Entertainment</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure</b>
Sodexo	Catering – Chinese Delegation	33.75
<b>(d) External Consultancy</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure</b>
Badenoch & Clarke	Executive Director - Recruitment	3000.00
Consultant	Executive Director – Development & Support	853.28
	<b>TOTAL</b>	<b>3853.28</b>
<b>Section 31 (3) Payments in Excess of £25,000</b>		
<b>Individual Payment greater than £25,000</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	
<b>Multiple Payments greater than £25,000</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	
<b>Section 31 (4) Members or employees who received remuneration in excess of £150,000.</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	

1. Internal staff costs on public relations have been calculated as follows:
  - Total staff costs including ERNIC, employer contributions, staff and temporary staff cost are £178,270.
  - The Standards Commission for Scotland had 3.33 full time equivalent staff giving 866 person days available in the year. Therefore the average day rate is £206.
  - Some of the work undertaken by the Standards Commission may include an element which falls within the definition of public relations contained within the Scottish Government guidance on compliance with the Public Services Reform (Scotland) Act 2010. It is not possible to provide a specific work time allocation but it is estimated that the Standards Commission spent approximately 10 days on “public relations” during 2013/14 which primarily relates to the provision of support at external events given to key stakeholders which is in line with the Standards Commission’s statutory functions.
  - The estimated salary cost is £2,060.

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