

## Public Services Reform (Scotland) Act 2010

### Section 31: Duty to provide information on certain expenditure incurred during 2015/2016.

The Standards Commission for Scotland incurred expenditure as provided below in relation to the categories detailed within Section 31 of the Public Services Reform (Scotland) Act 2010 during the financial year ended 31 March 2015.

<b>Section 31 (2) Expenditure</b>		
<b>(a) Public Relations</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure (£)</b>
MC Squared	Design <ul style="list-style-type: none"> <li>Standards Commission's Annual Report,</li> <li>Corporate stationery,</li> <li>Guidance to the Cllrs Code of Conduct</li> </ul>	1,186.80
Native Space	Website Hosting & Domain Name	67.28
1&1 Internet	Email Hosting Services	94.63
MTC Media	Website Design Project	8,400.00
<b>SUB TOTAL</b>	<b>External PR Expenditure</b>	<b>9,748.70</b>
	Internal PR Expenditure – see explanatory note 1	4,717.00
	<b>TOTAL</b>	<b>14,465.70</b>
<b>(b) Overseas Travel</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	
<b>(c) Hospitality and Entertainment</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure</b>
None		0.00
<b>(d) External Consultancy</b>		
<b>Payee</b>	<b>Description</b>	<b>Annual Expenditure</b>
MTC Media	Website Design Project	8,400.00
	<b>TOTAL</b>	<b>8,400.00</b>
<b>Section 31 (3) Payments in Excess of £25,000</b>		
<b>Individual Payment greater than £25,000</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	
<b>Multiple Payments greater than £25,000</b>		
<b>Description</b>	<b>Annual Expenditure (£)</b>	
None	0.00	

**Section 31 (4) Members or employees who received remuneration in excess of £150,000.**

Description	Annual Expenditure (£)
None	0.00

*Note 1:* Internal staff costs on public relations have been calculated as follows:

- Total staff costs including ERNIC, employer contributions, staff and temporary staff costs are £143,406.
- During 2015/16 the Standards Commission for Scotland employed 2.81 full time equivalent staff giving 456 person days available in the year. Therefore the average day rate is £314.
- Some of the work undertaken by the Standards Commission may include an element which falls within the definition of public relations contained within the Scottish Government guidance on compliance with the Public Services Reform (Scotland) Act 2010. It is not possible to provide a specific work time allocation but it is estimated that the Standards Commission spent approximately 15 days on “public relations” during 2015/16 which primarily relates to the design and implementation of a new website and provision of support at external events given to key stakeholders which aligns with the Standards Commission’s statutory functions.
- The estimated salary cost is £4,717.

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