

Public Services Reform (Scotland) Act 2010

Section 31: Duties to provide information on certain expenditure incurred during 2011/2012.

The Standards Commission for Scotland incurred expenditure as provided below in relation to the categories detailed within Section 31 of the Public Services Reform (Scotland) Act 2010 during the financial year ended 31 March 2012

Section 31 (2) Expenditure		
(a) Public Relations		
Payee	Description	Annual Expenditure (£)
The Stationery Office	Design and produce copies of Annual Report	1164.00
Survey Monkey	Annual Subscription to facilitate stakeholder surveys	299.00
Wired Nomad	Website Consultancy	3163.00
Photographer	Photographs for Annual Report	100.00
SUB TOTAL	External PR Expenditure	4726.00
	Internal PR Expenditure – see explanatory note 1	4480.00
	TOTAL	9206.00
(b) Overseas Travel		
Description		Annual Expenditure (£)
None		0.00
(c) Hospitality and Entertainment		
Payee	Description	Annual Expenditure (£)
None	N/A	0.00
(d) External Consultancy		
Payee	Description	Annual Expenditure (£)
None	N/A	0.00
Section 31 (3) Payments in Excess of £25,000		
Individual Payment greater than £25,000		
Description		Annual Expenditure (£)
None		0.00
Multiple Payments greater than £25,000		
Description		Annual Expenditure (£)
None		0.00
Section 31 (4) Members or employees who received remuneration in excess of £150,000.		
Description		Annual Expenditure (£)
None		0.00

1. Internal staff costs on public relations have been calculated as follows:
 - Total staff costs including ERNIC, employer contributions, staff and temporary staff cost are £193,840.
 - The Standards Commission for Scotland had 3.33 full time equivalent staff giving 866 person days available in the year. Therefore the average day rate is £224.
 - Some of the work undertaken by the Standards Commission may include an element which falls within the definition of public relations contained within the Scottish Government guidance on compliance with the Public Services Reform (Scotland) Act 2010. It is not possible to provide a specific work time allocation but it is estimated that the Standards Commission spent approximately 20 days on “public relations” during 2011/12 which primarily relates to the provision of support at external events given to key stakeholders which is in line with the Standards Commission’s statutory functions.
 - The estimated salary cost is £4,480.00.

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